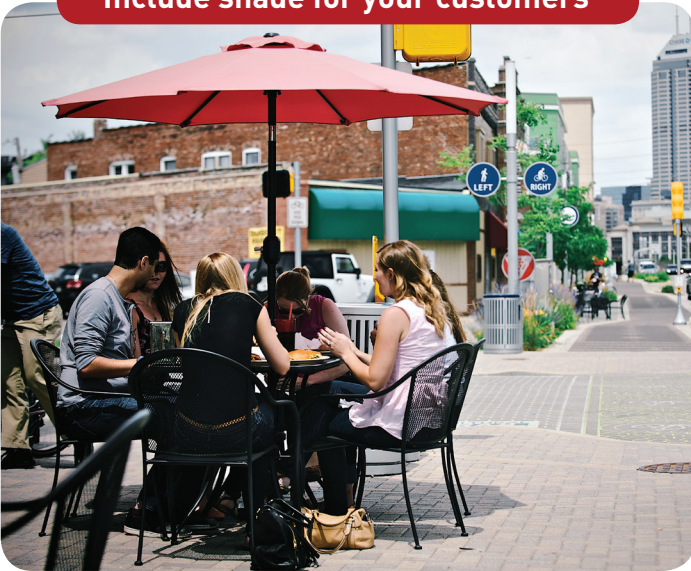


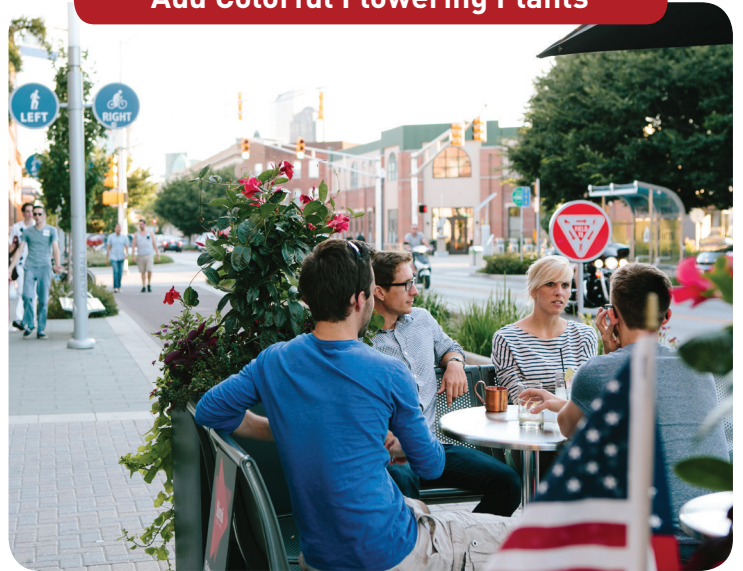
## Open a Sidewalk Cafe in Downtown Indy

When vibrant activity spills out of shops and restaurants onto the street, it invigorates a public space. Here are some ideas to help you enhance your business's outdoor space.

### Include shade for your customers



### Add Colorful Flowering Plants



### Lighting and simple signage help bring energy



### Tips

Maintain a six foot public egress. An area of public right-of-way that must remain free of cafe elements for the purpose of general circulation and public health, safety and welfare.

Restaurants serving alcohol are required to have an enclosure separating the cafe from the general public per Alcohol & Tobacco Commission (ATC) requirements.

### Consider ambient music for guests



Downtown Indy is passionate about creating comfortable, enjoyable and aesthetically pleasing public spaces. Enliven your outdoor area and start attracting new customers today!

[www.DowntownIndy.org](http://www.DowntownIndy.org)



## How to file for a sidewalk cafe a license

There are a few steps you need to take to get your Sidewalk Cafe started. Here is a checklist to help you through the process.

Obtain your **Written legal description** of the property from the Marion County Recorder's Office. 7th floor of the City County Building at 200 East Washington Street

Create an **overall site plan** and **detailed site plan**, drawn to scale.

Complete a **Regional Center District Approval Checklist/Petition**.

If your business is located within a historic district, complete an **IHPC Application** for Certificate of Appropriateness.

Fill out and file an Indianapolis Department of Code Enforcement **Cafe Encroachment License** application. (\$32 application fee and a \$360 review fee.)



**For more info**

Department of Code Enforcement  
(317) 327-5245  
permitquestions@indy.gov